



## KWAZULU-NATAL PROVINCE

HEALTH  
REPUBLIC OF SOUTH AFRICA

Private Bag X 9051, Pietermaritzburg, 3200  
330 Langalibalele Street, Pietermaritzburg, 3201  
Tel: 033-395 2383 Fax: 033-3426916  
www.kznhealth.gov.za

DIRECTORATE:  
Human Resource Management Services  
Recruitment and Selection

Reference : HRM 7/1/2  
Enquiries : Miss L Mthlane  
Telephone : (033) 395 2383  
02 July 2025

TO: DISTRICT MANAGERS  
HOSPITAL MANAGERS, COMMUNITY HEALTH CENTRE MANAGERS  
HEADS OF INSTITUTIONS  
HEAD OFFICE MANAGERS

### VACANCIES IN THE DEPARTMENT OF HEALTH

#### CIRCULAR MINUTE No. N01/2025

The contents of this Circular Minute must be brought to the notice of all eligible employees on the establishment of all Institutions. It must be ensured that all employees who meet the requirements of the post/s are made aware of this circular minute even if they are absent from their normal places of work.

#### DIRECTIONS TO CANDIDATES:-

1. The following documents must be submitted:-
  - (a) Application for Employment Form (Form Z.83), which is obtainable at any Government Department **OR** from the website - [www.kznhealth.gov.za](http://www.kznhealth.gov.za).
  - (b) Comprehensive CV (with detailed experience).
  - (c) Copies of Qualification, Registration Certificate with SAPC and drivers licence must not be submitted when applying for employment.
  - (d) Applications can also be done through S'Thesha Waya-Waya obtainable on from website [www.eservices.gov.za](http://www.eservices.gov.za)
2. The Reference Number must be indicated in the column provided on the form Z.83.
3. **Persons with disabilities should feel free to apply for the post.**  
**NB:**
  - (a) Failure to comply with the above instructions will disqualify applicants. Faxed and e-mailed applications will **NOT** be accepted.
  - (b) **The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC).**
4. Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful.
5. Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications.

*"We strive to create an environment that brings the power of diversity to life and as such, this Department is an equal opportunity, affirmative action employer, whose aim is to promote inclusiveness in all occupational levels in the Department".*

CLOSING DATE FOR APPLICATION IS

18 JULY 2025

HEAD OF DEPARTMENT: HEALTH  
KWAZULU-NATAL

## DEPARTMENT OF HEALTH: KWAZULU-NATAL

***“We strive to create an environment that brings the power of diversity to life and as such, this Department is an equal opportunity, affirmative action employer, whose aim is to promote inclusiveness in all occupational levels in the Department”.***

### **NOTE:**

Applications must be submitted on the new prescribed Application for Employment form (Z83) which must be originally signed, initialed and dated. Applications received on the incorrect Z83 will not be considered. All required information on the Z83 must be provided. Failure to complete or disclose all information will automatically disqualify the applicant. The Z83 should be accompanied by a comprehensive CV (with detailed experience). Persons with disabilities should feel free to apply for the post. **The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC).** Only shortlisted candidates will be required to submit certified documents on or before the day of the interview following communication from Human Resources. Foreign qualifications must be accompanied by an evaluation report issued by SAQA. It is the applicant's responsibility to have all foreign qualifications evaluated by SAQA and to provide proof of such evaluation. **Applicants:** Please ensure that you submit your application before the closing date as no late applications will be considered. It would be appreciated if you can attach course certificates only applicable to the post requirements. If you apply for more than 1 post, submit separate applications for each post that you apply for. Should you not be contacted within 3 months of the closing date of the advertisement, please consider your application to be unsuccessful.

**POST** : **STAFF NURSE: GRADE 1, 2 &3 (180 POSTS)**

**SALARY** : **R220 614.00 per annum**

**CENTRE:** : **VARIOUS DISTRICTS IN KWAZULU NATAL**

DISTRICT OFFICES	REFERENCE NO.	NO. OF POSTS
UMkhanyakude	N01/2025	01
Amajuba	N02/2025	01
Ilembe	N03/2025	01
UMzinyathi	N04/2025	01
UMgungundlovu	N05/2025	14
Ethekwini	N06/2025	22
UGu	N07/2025	27
King Cetshwayo	N08/2025	23
Uthukela	N09/2025	19
Harry Gwala	N10/2025	18
Zululand	N11/2025	53

**Grade 1: R220 614.00 per annum, Experience:** No experience required.

**Grade 2: R262 287.00 per annum,**

**Experience:** A minimum of 10 years appropriate/recognizable experience in nursing after registration with the SANC as Staff Nurse.

**Grade 3: R306 798.00 per annum,**

**Experience:** A minimum of 20 years appropriate/recognizable experience in nursing after registration with the SANC as Staff Nurse.

**REQUIREMENTS FOR THE ABOVE POSTS:-**

- Grade 12 Certificate
- Enrolled Nurse Certificate;
- Current registration with the South African Nursing Council (SANC) as a Staff Nurse

**KNOWLEDGE, SKILLS, TRAINING AND COMPETENCIES REQUIRED:-**

- Possess knowledge of Public Service Policies, Act, Regulations, Code of Conduct, Labour relations, Batho Pele Principles and Patient Right Charter.
- Possess knowledge of SANC rules and regulations.
- Have communication, writing, facilitation and interpersonal skills.
- Possess knowledge of nursing care processes and procedure and nursing status.
- As ability to function as part of a team.

**KEY PERFORMANCE AREAS:-**

- Ensure the rendering of nursing care under the direct and indirect supervision of a Registered Nurse as directed by the scope of practice.
- Maintain client satisfaction through quality service, innovation and nursing care by upholding the principles of Batho Pele and Patient Right and Responsibilities.
- Work as part of a multi-disciplinary team to ensure good nursing care.
- Maintain accurate patient records.
- Assist the operational Manager in the provision of a safe therapeutic environmental that allows for the practice of safe quality nursing.
- Ensure that infection control and health and safety standards are maintained at all times.
- Ensure the effective, efficient and economical use of all allocated resources including human resources.

**ENQUIRIES: MRS JN Ngozo: 033-395 2586**

**Interested applicants can visit the following website at [www.kznonline.gov.za/kznjobs](http://www.kznonline.gov.za/kznjobs) for full posts details.**

**“Applicants are encouraged to apply for posts through the online e-Recruitment system at [www.kznonline.gov.za/kznjobs](http://www.kznonline.gov.za/kznjobs)**

**Applicants may also visit any one of our Designated Online Application Centres (DOACS) where our friendly staff will assist you with applying online or receiving your hardcopy application. You can find the list of Designated Online Application Centres (DOACS) at [www.kznonline.gov.za/kznjobs](http://www.kznonline.gov.za/kznjobs).”**

**ALL APPLICATIONS SHOULD BE FORWARDED TO:** The Chief Director: Human Resource Management Services KZN Department of Health Private Bag X9051 Pietermaritzburg 3200 **OR** Hand delivered to: 330 Langaibalele Street Natalia Building, **REGISTRY**, Minus 1:1 North Tower  
**(Attention: Miss L Mthlane)**