



**Malawi School  
of Government**

## **CALL FOR APPLICATIONS**

### **UNDERGRADUATE (GENERIC & MATURE ENTRY) AND POSTGRADUATE PROGRAMMES**

The Malawi School of Government (MSG), an entity created through an Act of Parliament No.33 of 2022, amalgamated the former Malawi Institute of Management (MIM) and the Staff Development Institute (SDI). Its operations commenced on 1st December 2022 and now comprise two main campuses: Kanengo (former MIM) and Mpemba (former SDI).

MSG is an institution that promotes Professionalism, Excellence, Innovation, Collaboration, and Inclusivity. It is now refocusing all its programmes to align with its mandate—to develop and deliver human resource development programmes and build the capacity of the public service and private sector.

The Malawi School of Government is inviting applications from suitably qualified persons for admission into the **2026/2027 Academic Year**. Successful applicants will commence their studies in **January 2026**. The following are the academic programmes on offer and their entry requirements:

#### **1) KANENGO CAMPUS**

##### **1.1. Undergraduate Programmes**

###### ***Category 1: Generic Entry***

<b>PROGRAMME</b>	<b>SPECIFIC ENTRY REQUIREMENTS</b>
Bachelor of Business Administration (BBA)	Entry in the first year: Candidates should hold a Malawi School Certificate of Education (MSCE), “O” Level or IGCSE with at least six (6) credits including Mathematics and English.

## Category 2: Mature Entry

PROGRAMME	SPECIFIC ENTRY REQUIREMENTS
Bachelor of Business Administration (BBA)	Entry in the second year: Holders of a Diploma in Business, Human Resource Management, or Management or any related field from an accredited institution of higher learning and an MSCE with at least four (4) credits including Mathematics and English.

## 1.2. Postgraduate Programmes

PROGRAMME	SPECIFIC ENTRY REQUIREMENTS
Master of Business Administration (MBA)	a) A bachelor's degree in any field from an accredited institution of higher learning and b) At least 3 years of work experience after attaining a bachelor's degree
Master of Science in Project Management (MSc. PM)	a) A bachelor's degree in any relevant field (e.g., Business, Engineering, Social Sciences, ICT, Construction Management, Education) from an accredited institution of higher learning and b) At least 3 years of work experience after attaining a bachelor's degree

## 1.3. Tuition And Other Fees

DESCRIPTION	TUITION	DISSERTATION	NON-REFUNDABLE APPLICATION FEE	ADMINISTRATION FEE
Undergraduate (Generic & Mature) - Malawians	K700,000 per semester	K175,000	K20,000	K60,000
Undergraduate - International Students	US\$1,000 per semester (Dissertation fee inclusive)	-	US\$25	K60,000
Postgraduate - Malawians	K1,400,000 per semester	K200,000	K20,000	K60,000
Postgraduate - International Students	US\$6,500 for entire programme (Dissertation fee inclusive)	-	US\$25	K60,000
Boarding Fees (food not included) - Kanengo Campus Only	K400,000 per semester	-	-	-

**Note:** Fees are subject to change from time to time.

## 1.4. Mode of Delivery

- **Undergraduate Generic:** Full-time (Monday–Friday)
- **Undergraduate Mature:** Weekend (Saturday–Sunday)
- **Postgraduate:** Weekend (Saturday–Sunday)

## 2) MPEMBA CAMPUS

### 2.1. Undergraduate Programmes

#### *Category 1: Generic Entry*

PROGRAMME	SPECIFIC ENTRY REQUIREMENTS
Certificate in Law (CLS)	Admission into the programme shall be based on the candidate having either of the following: a) MSCE – [at least four (4) credits including English or its equivalent. b) Certificate or bachelor's degree from an accredited institution of higher learning.
Diploma in Law (DLS)	Admission to the revised programme shall be based on the candidate having either of the following: a) MSCE [at least six (6) credits including English or its equivalent]. b) Certificate in Law- with Credit from an accredited higher learning institution. c) Diploma or bachelor's degree from an accredited institution of higher learning. In addition, applicants are required to pass an entrance examination; the pass mark is 50%.
Diploma in Human Resource Management (HRM)	Admission to the programme shall be based on the candidate having either of the following: a) MSCE [at least six (6) credits, including English or its equivalent]. b) MSCE (four (4) credits with two years of trackable experience in the relevant field). c) Diploma or bachelor's degree from an accredited institution of higher learning.

#### *Category 2: Mature Entry*

PROGRAMME	SPECIFIC ENTRY REQUIREMENTS
Bachelor of Business Administration (BBA)	Entry in the second year: Holders of a Diploma in Business, Human Resource Management, or Management or any related field from an accredited institution of higher learning and an MSCE with at least four (4) credits including Mathematics and English.

## 2.2. Postgraduate Programmes

PROGRAMME	SPECIFIC ENTRY REQUIREMENTS
Master of Business Administration (MBA)	a) A bachelor's degree in any field from an accredited institution of higher learning and b) At least 3 years of work experience after attaining a bachelor's degree
Master of Science in Strategic Management (MSc. SM)	a) A bachelor's degree in any field of study from an accredited university or institution is required b) At least 2 years of work experience after attaining a bachelor's degree

## 2.3. Tuition And Other Fees

DESCRIPTION	TUITION	DISSERTATION	NON-REFUNDABLE APPLICATION FEE	ADMINISTRATION FEE
Certificate in Law (CLS)	K500, 000.00	N/A	K20,000.00	N/A
Diploma in Law (DLS)	K660, 000.00	K175, 000.00	K20,000.00	N/A
Diploma in Human Resource Management (HRM)	K665, 000.00	K175, 000.00	K20, 000.00	N/A
Bachelor of Business Administration (BBA) (Mature) - Malawians	K700,000 per semester	K175,000	K20,000.00	K60,000
Bachelor of Business Administration (BBA) -International Students	US\$1,000 per semester (Dissertation fee inclusive)	-	US\$25	K60,000
Postgraduate - Malawians	K1,400,000 per semester	K200,000.00	K20,000.00	K60,000.00
Postgraduate - International Students	US\$6,500 for entire programme (Dissertation fee inclusive)	-	US\$25	K60,000.00
Accommodation Fees (food not included)-Mpemba Campus	K290,000.00 per semester	-	-	-

**Note:** Fees are subject to change from time to time.

### 3). MODE OF DELIVERY

- Undergraduate Generic: Full-time (Monday–Friday)
- Undergraduate Mature: Weekend (Saturday–Sunday)
- Postgraduate: Weekend (Saturday–Sunday)

### 4). APPLICATION CHECKLIST (Applicable to both Kanengo and Mpemba Campuses)

All applicants must submit the following:

1. Completed Application Form (downloadable from the link below)
2. Copies of certified academic certificates and transcripts
3. A copy of the Malawi School Certificate of Education (MSCE)
4. National ID or Passport copy
5. Updated Curriculum Vitae (CV) – *for postgraduate and mature entry applicants*
6. Two reference letters – *academic or professional* (postgraduate applicants only)
7. Proof of payment of the non-refundable application fee

### 5). HOW TO APPLY

Application forms can be obtained from MSG Admissions Offices at Kanengo and Mpemba Campuses or downloaded here: [https://docs.google.com/document/d/1K3LkdHcYpP4E4iqcdVPE4RtSwR7B8Dwy/edit?usp=drive\\_link&ouid=117024108772208894884&rtpof=true&sd=true](https://docs.google.com/document/d/1K3LkdHcYpP4E4iqcdVPE4RtSwR7B8Dwy/edit?usp=drive_link&ouid=117024108772208894884&rtpof=true&sd=true)

All payments MUST be made into the following account:

- **Bank:** Standard Bank
- **Account Name:** Malawi School of Government (MSG) – Fees Account
- **Account Number:** 910006439435
- **Service Centre:** Capital City

### DISCLAIMER

MSG does **not transact through mobile money platforms**. All payments should be made through the official bank account provided above. MSG is not liable for any losses incurred through other means.

### 6). SUBMISSION DEADLINE

Duly completed hard copies of application forms with all supporting documents should be submitted to:

#### The Academic Support Officer

Admissions 2026  
Malawi School of Government  
P.O. Box 30801, Lilongwe 3

**Deadline:** Friday, 11th July 2025

### CONTACT FOR ENQUIRIES

Kanengo Campus Programmes	Email: <a href="mailto:bmunyeniyembe@msg.ac.mw">bmunyeniyembe@msg.ac.mw</a>
Mpemba Campus Programmes	Email: <a href="mailto:wmjaidi@msg.ac.mw">wmjaidi@msg.ac.mw</a>

**All programmes advertised by the Malawi School of Government are accredited by the National Council for Higher Education (NCHE). Both Kanengo and Mpemba campuses are accredited by NCHE.**