



STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK

MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

DIRECTORATE: INFRASTRUCTURE SERVICES

DEPARTMENT: ELECTRICAL SERVICES

MUNICIPAL GRADUATE INTERNSHIP PROGRAMME – ELECTRICAL SERVICES

Stellenbosch Municipality invites young graduates that reside within the Stellenbosch Municipal Area (WCO24) to apply for the Municipal Graduate Internship Programme – Electrical Services. The successful intern will obtain a 3-month contract with Stellenbosch Municipality in order to gain the practical experience required to operate make a positive contribution to career pathing.

The successful incumbent will report to the Manager: Planning, Design, Construction & Services within the Directorate: Infrastructure Services.

Minimum requirements: Please add minimum requirements

- **National Diploma, B Tech or BEng Degree in Built Environment, Engineering, Natural Sciences or Economic Sciences fields** (Postgraduate Degree, registered on the NQF at **level 6 or 7**)
- Excellent oral and written (specifically report writing skills) skills in at least two of the three Western Cape official languages (English, Afrikaans, Xhosa).
- Good interpersonal skills
- Computer literacy
- Willingness for continuous career growth and learning

Other Requirements: Please add other requirements

Assisting with the project management of this program. The required scope of work will include assistance with the management of the construction contract and technical and financial reporting on the progress with the work. Scope of Work includes assisting with the EEDSM Program: Replacement of high-pressure sodium (HPS) streetlight light fittings with LED type, building light fitting replacement and Photo Voltaic (PV) installation at water treatment works.

- Communications skills (including the ability to draft documents)
- Ability to give attention to detail
- High level of responsibility
- Ability to work under pressure and meet deadlines

Duties: • Assist the implementation of the EEDMS Projects with performing duties related to the relevant functional area in Electrical Services.

Recommendation: Potential applicants reside in the Stellenbosch Municipal area. Those applicants that submitted their CV's for an internship prior to this advertisement, will also be considered.

Monthly salary: R8000.00 per month (for a period of 3 months).

Place of work: Stellenbosch Municipality

Interested applicants can apply by submitting a covering letter, a comprehensive Curriculum Vitae, certified copies of qualifications, driver's license, and Identity document (not older than three months). For any enquiries, contact Mark Benson on 021 808 8770 or e-mail: mark.benson@ Stellenbosch.gov.za

Applications can be directed and submitted to: Ms Jo-Ann Petersen, Stellenbosch Municipality, HR, NPK Building, 4th Floor, c/o Ryneveld – and Plein Street, Stellenbosch, 7600.

Closing date: 28 March 2025

Applications, clearly marked, accompanied by a comprehensive CV and a covering letter may be delivered to Stellenbosch Municipality, _____ and Plein Streets, Stellenbosch, 7600. No e-mails or faxes will be accepted.

Please note: By applying for this opportunity, the applicant consents to verification checks of qualifications and criminal records. Applicants must be willing to be subjected to an interview and written assessment. Applicants who do not submit all the supporting documentation as requested, will not be considered for this opportunity. Receipt of applications will not be acknowledged, and no supporting documentation will be returned.

If you do not hear from us within 20 working days after the closing date, please regard your application as unsuccessful. The Council reserves the right not to make an appointment/allocation.
