

THE GAUTENG FILM COMMISSION (GFC)

GRADUATE INTERNSHIP OPPORTUNITY (6-MONTH PROGRAMME)

ABOUT US

The Gauteng Film Commission is a non-profit company (NPC) entity within the Gauteng Provincial Government under the leadership of the Department of Sport, Arts, Culture and Recreation (DSACR), which is mandated with the development, promotion, and coordination of the film and television production industry in Gauteng. In addition, the Gauteng Film Commission is responsible for positioning the province as a world-class destination for filmmaking as well as attracting local and international investments in the film and television industry. The GFC invites applications from dynamic and suitably qualified graduates for its **Graduate Internship Programme**. This programme provides an opportunity for recent graduates to gain valuable film and television production industry experience in various sub-fields.

PROGRAMME DETAILS

- Successful candidates will receive a **monthly stipend** within the GFC budget aligned with market and industry rates.
- Interns will be placed at partnering **host companies** within the film and television production industry in Gauteng to acquire hands-on experience relevant to their field of study.
- Duration: **Six (6) Months**
- Application Deadline: **28 February 2025**

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AVAILABLE OPPORTUNITIES

Field of work/Occupation (Total internship opportunities available are 22 , and will be distributed among the various occupations outlined below)	Minimum Qualification required: 3 Year National Diploma, or Bachelor’s Degree (NQF Levels: 6 and 7) in any of the following fields of study. A postgraduate qualification will be an added advantage.
1. General Office Administration	Business Administration, Business Management, Human Resource Management, Public Management, BCom Finance, Cost Management Accounting, Auditing, etc.
2. Projects and Permits Administration	Project Management, Monitoring and Evaluation, Business Administration, Visual Arts, Film and TV Production, Motion Picture, etc.
3. Marketing and Communications	Marketing and Communications, Public Relations, Graphic Design, Visual Arts, etc.
4. Film and TV Production	Film Production, Majoring in Film Producing, and entailing modules in Scriptwriting, Editing, and/or Cinematography.
5. Script Writing and Management	Film or Media related studies/ BA Degree in Film Production, Majoring in Module(s): Script Writing, Creative Writing specialization and/or Media Writing.

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6. Film and TV Production Directing	Film Production or Cinema Studies, Majoring in Module(s): Arts Management and/or Applied Film and Television Studies.
7. Camera Operation	Film Production, Majoring in Module(s): Studies in Story Structure, Lighting, Camera and/or editing.
8. Technical Work (Gaffer, Best Boy)	Film/ Media Studies and/or BA Degree in Film Production, Majoring in Module(s): Camera operation and Lighting.
9. Virtual Work/Operations (Make-up, Wardrobe, Production set design)	Film/Media Studies and/or BA Degree in Film Production

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REQUIREMENTS:

- Matric (Grade 12)/Any equivalent qualification.
- Tertiary qualification (Diploma or Degree) at minimum **NQF Level 6 (NB. TVET graduates must have completed their Work Integrated Learning (WIL) and obtained their Diploma)**
- Must be **unemployed and available** for the full internship duration.
- The applicant should be no more than 35 years of age.
- Must be a South African citizen and a permanent resident of Gauteng.
- Must not have participated in any previous Internship Programme.
- Candidates from previously disadvantaged backgrounds will be given preference.
- Candidates from designated groups, in terms of the Employment Equity Act 55 of 1998 as amended, will be given preference.

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APPLICATION PROCESS

- Interested persons should submit their applications via email to recruitment@gautengfilm.org.za
- An application should comprise a comprehensive CV (PDF or MS Word Format), Certified Copies of Qualifications and a Certified Copy of ID (PDF Format) not older than **six (6) months**.
- Applicants must clearly state the field of work/occupation they are applying for in the subject line of the email (**NB. Failure to do so may result in the application being declined**).
- Those individuals who are applying for an internship in more than **one (1)** sub-field of work/ occupation should submit a separate email for each application.
- It is in the applicant's best interest to ensure that they comply with these instructions to ensure that their application is not disqualified on technical and compliance grounds.
- No late applications will be accepted.
- For any enquiries, kindly contact the HR Unit at **(011) 833 0409**

Disclaimer: The GFC reserves the right not to appoint!